

RECORD OF TRAINING (REQUIRED ANNUALLY)

EMPLOYEE NAME: Brian Groh

Designate the means used to verify that the employee understood the training. Put a check in the appropriate column/s below:

#1=Discussion; where employee showed knowledge of training

#2=Employee demonstrated procedure (hands on)

#3=Written test

"ALL" = ALL JONES BRANCH EMPLOYEES

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Column 1	Column 2	Column 3
ALL	Hazard Communication (ST) including MSDS	JAN	1-16-04	Brian Groh	[Signature]	X		X
ALL	Contingency Plan	FEB	2-6-04	Brian Groh	[Signature]	X		
ALL	Personal Protective Equipment & Respiratory Protection Policy (S)	MAR	3-12-04	Brian Groh	[Signature]	X	X	X
ALL	Process Safety Management (S)(ST)	MAR	3-12-04	Brian Groh	[Signature]	X		
ALL	Safety Shoe Policy (S)	APR	4-5-04	Brian Groh	[Signature]	X		
ALL	Smoking Policy (S)	APR	4-5-04	Brian Groh	[Signature]	X		
ALL	Hazard Reporting Procedures (S)	MAY	5-7-04	Brian Groh	[Signature]	X		
ALL	Fire Prevention/Equipment/Use of Fire Extinguishers (S)	JUN	6-11-04	Brian Groh	[Signature]	X	X	
ALL	First Aid Training(S)	JUL	7-16-04	Brian Groh	[Signature]	X		
ALL	General Safety Rules (S)	AUG	8-13-04	Brian Groh	[Signature]	X		
ALL	Plant Safety Rules (S)	AUG	8-13-04	Brian Groh	[Signature]	X		
ALL	Visitors Policy & Visitor's Safety Rules (S)	AUG	8-13-04	Brian Groh	[Signature]	X		
ALL	Spill, Leak or Release Guidelines (E)	SEPT	9-17-04	Brian Groh	[Signature]			
ALL	Operation of Emergency Eyewash & Safety Shower (S)	OCT	10-14-04	Brian Groh	[Signature]	X	X	
ALL	Off-The-Job Safety (S)	NOV	11-5-04	Brian Groh	[Signature]	X		
ALL	Back Injury Prevention (S)	NOV	11-5-04	Brian Groh	[Signature]	X	X	
ALL	Security Plan Training (SEC)	NOV	11-5-04	Brian Groh	[Signature]	X		
ALL	Good Housekeeping (S)	DEC	12-6-04	Brian Groh	[Signature]	X		
ALL	Electrical Safety (S)	DEC	12-6-04	Brian Groh	[Signature]	X		

"L" = LAB/CHEMICAL TESTING EMPLOYEES:

L	Chemical Hygiene Plan (LS)	FEB						
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ATTACHMENT 9

"O" = OFFICE STAFF:

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
O	Bomb Threat Procedures	APR						
O	Office Safety (S)	APR						

"S" = SALES, "ER" = EMERGENCY RESPONSE

S	Customer Site Assessment (S)	JUN						
S-ER	Chlorine Safety Training Seminar	JUN						

"D" = DRIVERS, "P" = PLANT, "M" = MAINTENANCE, "ER" = EMERGENCY RESPONSE:

D	Drivers' Rules and Regulations (T)	JAN						
D	Pre-Trip Inspection of Vehicle; Daily Logs	FEB						
D	SOP for Loading /Unloading Tank Truck (P)	MAR						
	Acid							
	Bleach	MAR						
	Caustic Soda	MAR						
D	SOP for all Paperwork (T)	APR						
D-P-M	Forklift Training Program (ST)	MAY	5-7-04	Don Dault				
D	SOP for Operating Boom Trailers	JUN						
D	SOP for Cargo Tank Inspection/Retest (T)	JUL						
D	Emergency Kit Training:	AUG						
	Kit "A" - Cylinders							
	Kit "B" - Ton Containers	AUG						
	Kit "C" - Tank Car	AUG						
D-P-M	Machine & Equipment Lockout/Tagout (ST)	SEPT	9-17-04	Don Dault				
D-P-M	Material Handling Training (ST)	OCT	10-14-04	Don Dault				
D-P	Security Plan - DOT Specific (SEC)	NOV	11-5-04	Don Dault				
D-P-M-ER	Respiratory Equipment Training (S)(ST)	DEC	12-6-04	Don Dault				
	Escape Respirator	DEC	12-6-04	Don Dault				
	Half & Full-Face Respirator; incl. fit testing	DEC	12-6-04	Don Dault				
	SCBA; incl. fit testing	DEC	12-6-04	Don Dault				

"P" = PLANT, "M" = MAINTENANCE

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
P	SOP For Daily Scale Check (P)	JAN	1-16-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
P	SOP for Regualifying Rejected Cylinders (P)	FEB	2-6-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
P	SOP for Processing Cyl./Ton Containers (P)	MAR	3-12-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
	Chlorine	MAR	3-12-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
	Sulfur Dioxide	MAR						
	Anhydrous Ammonia	MAR						
P	SOP for Hydrostatic Testing	APR	4-5-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
P - M	Mitigation Systems Training (S)	APR	4-5-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
P	SOP for Reconditioning Chlorine Valve (P)	MAY	5-7-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
P	SOP for Filling Storage Tanks: all products (P)	JUN	6-11-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
P	SOP for Manufacture of:	JUL						
	Sodium Hypochlorite (P)	JUL	7-16-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
	Aqua Ammonia (P)	JUL						
	Sodium Bisulfite (P)	JUL						
P	SOP for Loading/Unloading Tank Trucks (P)	AUG	8-10-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
	Acids	AUG	8-10-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
	Bleach	AUG	8-10-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
	Caustic Soda	AUG						
	Chlorine	AUG						
	Other (Product:)	AUG						
P	Emergency Plant Shut Down (Power Failure)	SEPT	9-17-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
P	SOP for Filling Drums & Carboys (P)	OCT	10-14-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
	Acids	OCT				x	x	
	Bleach	OCT	10-14-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
	Caustic Soda	OCT	10-14-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	
	Aqua Ammonia	OCT						
	Sodium Bisulfite	OCT						
P	SOP for Fuseplug Drill-Out Device cylinders & tons (P)	NOV						
M - P	Machine Guards (S)	NOV	11-5-04	<i>[Signature]</i>	<i>[Signature]</i>	x		
P	SOP for Railcar Receiving & Release (P)	DEC	12-6-04	<i>[Signature]</i>	<i>[Signature]</i>	x	x	

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
P	SOP for Railcar/Tank Truck Connection, Discharge & Disconnection (P)	DEC	12-6-04	<i>[Signature]</i>	<i>[Signature]</i>	<i>[X]</i>	<i>[X]</i>	
	Chlorine	DEC	12-6-04	<i>[Signature]</i>	<i>[Signature]</i>	<i>[X]</i>	<i>[X]</i>	
	Anhydrous Ammonia	DEC						
	Sulfur Dioxide	DEC						
	Caustic Soda	DEC	12-6-04	<i>[Signature]</i>	<i>[Signature]</i>	<i>[X]</i>		
	Acids	DEC						

"M" = MAINTENANCE:

M	Confined Space Entry (S, M)	JAN						
M	Electric Arc Welding (S)	MAR						
M	Oxy-Acetylene Torch Equipment (S)	MAR						
M	Ladders (S)	MAY						
M	Line Breaking Permits (M)	JUL						
M	SOP for Maintenance of Equipment (M)	SEP						
M	Mechanical Integrity Program	NOV						

"ENS" = ELEMENTARY NEUTRALIZATION SYSTEM**OPERATORS, "ER" = EMERGENCY RESPONSE:**

ENS	Elementary Neutralization System: Operations/Limitations (E)	JAN						
ENS	Chemical Compatibility (E)	FEB						
ENS	Chemical Hygiene Plan (LS)	MAR						
ENS-ER	Hazardous Waste Operation (ST)	APR						
ENS-ER	Decontamination (ST)	MAY						

"ER" = EMERGENCY RESPONDERS:

		MONTH DUE	DATE HELD	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE	Discussion Column 1	Demonstrate Column 2	Test Column 3
ER	Basic Chemistry	JUN						
ER	DOTs Emergency Response Guidebook	JUL						
ER	Knowledge of Local Emergency Response Plan	AUG						
ER	Knowledge of State Emergency Response Plan	AUG						
ER	Knowledge of JCI Medical Surveillance Program	AUG						
ER	Chlorine Training (ST)	SEPT						
	"A" Kit	SEPT						
	"B" Kit	SEPT						
	"C" Kit	SEPT						
	Additional Equipment Training	SEPT						
	Drills (including Critiques):	SEPT						
	CHLOREP Training (CHLOREP Handbook)	SEPT						
ER	Sulfur Dioxide Training	SEPT						
	Basic Information (ST)	SEPT						
	"A" Kit	SEPT						
	"B" Kit	SEPT						
	"C" Kit	SEPT						
	Additional Equipment Training	SEPT						
	Drills (including Critiques):	SEPT						
ER	Oxidizers/Ammonia/Acids/Caustics Training	OCT						
	Basic Information (ST)	OCT						
	Drills (including Critiques):	OCT						
	Totally encapsulated suits	OCT						
	Salvage Drums	OCT						
ER	Overchlorinated vat response	NOV						
ER	Plug & Patch Kit	DEC						

EMERGENCY RESPONSE PERSONNEL MUST RECEIVE 24 HOURS OF TRAINING INITIALLY AND 8 HOURS OF REFRESHER TRAINING ANNUALLY THEREAFTER

Refer to the following Manual Key: S=Safety, ST= Safety Training, LS= Lab Safety, T=Transportation, E=Environmental, P=Production, SEC=Security

SECURITY TRAINING

"ALL" = ALL JCI BRANCH EMPLOYEES

[illegible]

RECORD OF TRAINING

"HAZMAT EMPLOYEE"

as defined by 49 CFR 171.8

EMPLOYEE:

Brian Groh

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KEY	TRAINING	DATE	EMPLOYEE'S SIGNATURE	TRAINER'S SIGNATURE
This document summarizes training that may have been done to fulfill other training requirements. Training must be conducted every 2 years..				
A	Hazard Communication Program (Safety Manual - Includes Quiz)	1-16-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	MSDS (Safety Manual)	1-16-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	Personal Protective Equipment (Safety Manual)	3-12-04	<u>Brian Groh</u>	<u>[Signature]</u>
P	Container Requalification (Production Manual)	2-6-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	General and Plant Safety Rules (Safety Manual)	8-13-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	Contingency Plan (Contingency Plan Manual and Safety Training Manual - Includes Quiz)	2-6-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	Spill Leak Guidelines (Environmental Manual)	9-17-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	Evacuation Plan (Branch Contingency Plan)	2-6-04	<u>Brian Groh</u>	<u>[Signature]</u>
A	Transporting Hazardous Materials (Transportation Manual Ch. XIII)	10-14-04	<u>Brian Groh</u>	<u>[Signature]</u>
PD	Material Handling Program (Safety Training Manual)	10-14-04	<u>Brian Groh</u>	<u>[Signature]</u>
P	Railroad Operations (Production Manual)	12-6-04	<u>Brian Groh</u>	<u>[Signature]</u>
PD	Loading/Unloading Tankers, Tank Cars, Trailers (Production Manual)	8-13-04	<u>Brian Groh</u>	<u>[Signature]</u>
P	Container Filling (Production Manual)	10-17-04	<u>Brian Groh</u>	<u>[Signature]</u>
D	Cargo Tank Inspection/Retest (Transportation Manual)			

EMPLOYER CERTIFICATION

I Scott Donahoe certify that Brian Groh has been trained
Branch Manager Hazmat Employee
and tested in accordance with the requirements of 49 CFR 172.704.

KEY: (A) - ALL
O - OFFICE

(P) PRODUCTION/YARD
D - DRIVER

Indicate employee position by
circling

TRAINER:

Name Jerry Schmitt

Address JCI
1919 Marine View Dr
Tacoma, WA 98422

Rev. 5/18/98

ST-I-22